



**HOTEL ACCOMMODATION FOR
A*STAR Computational Resource Centre (A*CR)**
17 – 20 March 2015

Reservation Tel : 65-6818 6666
 Reservation Fax : 65-6818 6688
 Sales & Marketing Fax : 65-6818 6678
 Email: ck@bayhotelsingapore.com

To : Tay Cheng Kiat
 From : _____

Tel : _____
 Fax : _____
 Date : _____

New Booking Waitlist Amendment Cancellation

Name of Guest	Room Rate	Room Type	Arrival Date	Departure Date	ETA/ Flight	ETD/ Flight	Confirmation Number
	\$180++	Deluxe (single) w one breakfast					
	\$200++	Deluxe (double) w two breakfast					

The above mention rates is inclusive of Unlimited Wi-Fi access and Mini bar refreshments (replenish once daily)
 Mini bar consists of 2 beers, 4 soft-drinks, 2 juice, 4 bottle of water and 4 snacks

(1) Billing

Personal Account () Credit Card No. : _____ Exp: _____

Cardholder's Name : _____

Terms & Conditions:

- (i) Only for Guaranteed Bookings against No Show, For guaranteed bookings by guest personal account, please provide credit card details. Please note the rooms will be subject to availability at time of reservation.
- (ii) Guaranteed booking/s are liable for one night charge in the event of any No Show or Cancellation without prior notice or less than 72hours.
- (iii) Non Guaranteed Booking/s will be release 2hours after flight touch down(flight time before 7pm).
If flight details not provided, room will be automatically release at 1800hrs.
- (iv) Please note that hotel check- in time is 1400hours and check-out time 1200hours. A full day charge will apply if you require the hotel to pre-block the room one day in advance in order to guarantee early check-in.
For late check out after 12pm before 6pm, half day room rates will be imposing. After 6pm, full day rates will be imposing
- (v) Room rate is based on per room per night in Singapore Currency and is subject to 10% service charge, prevailing government tax (7%).
- (vi) The above room rates are applicable till 28 Feb 2015
- (vii) Please note that all rooms are subject to available upon booking on that time.

Kindly acknowledge receipt by returning a copy to us duly SIGNED.
 We look forward to welcoming your valued guest/s to Bay Hotel Singapore

Thank you for selecting Bay Hotel Singapore

Yours sincerely

Tay Cheng Kiat
 Senior Sales Manager
 Bay Hotel Singapore

Guaranteed by:

 Authorized guest signature